

STATE TEXTBOOK COMMISSION

Minutes

September 6, 2013

Capital Plaza Tower, State Board Room, 1st floor, Frankfort, KY

Members present:

Barbara Rollins-Chair, Cynthia Houston-Vice Chair, Cherissa Eden, David McFadden, Mark Thomas, Donna Lovell and Vasco Perry

KDE Present:

Kathy Mansfield, Linda Holbrook Robert Duncan and Sharon Chesser

Visitors:

Publisher representatives from Houghton-Mifflin Harcourt, Scholastic, and Pearson

Call to order:

The meeting was called to order at 2:10 PM by the Chair, Barbara Rollins, and all members introduced themselves.

The minutes for the April 29, 2013 and June 16th meetings were reviewed. There were corrections on both sets of minutes on who was present. Donna Lovell made the motion to accept the April minutes after those corrections were made, and David McFadden seconded the motion. Mark Thomas made the motion to accept the June minutes after the corrections were made, and Cherissa Eden seconded the motion.

Barbara shared requirements for a quorum and that there has to be 6 people present to have quorum. If there are 5 members and a KDE staff person, the KDE staff person can be counted, and quorum will be met.

Kathy Mansfield showed the commission the updated website on the KY Department of Education's website for State Textbooks and related materials. Kathy demonstrated what links would be used by schools requesting off-list purchases of books and other links that would be useful.

Kathy shared with the group the results from the TELL Kentucky Survey that is given to all schools in Kentucky on their working conditions.

Old Business:

Barbara mentioned that the Commission has two vacant positions to be filled.

New business:

Barbara shared with the group that the evaluation tool for English and Language Arts Instructional Materials (Grades K-2) & (Grades 3-12) needs to be reviewed and voted on. The Commission reviewed the tools and suggested minor formatting in the use of more space to write-in comments and the numbering to be used. Donna Lovell made the motion to accept the tool for Grades K-2 with the recommended changes, and David McFadden seconded the motion, and all were in favor. Donna Lovell made the motion to accept the tool for Grades 3-12 with the same formatting recommendations as the tool for Grades K-2. David McFadden seconded the motion, and all were in favor.

The next meeting will be December 6, 2013. David McFadden made the motion to adjourn the meeting, and Cynthia Houston seconded the motion. The meeting ended at 3:00 PM.